ACCEPTABLE USAGE AGREEMENT FOR STUDENTS (Year 3 to Year 6)

Online Rules

I agree to follow the rules set out below when I use the Department-provided online services:

- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- If I find any information that is inappropriate or makes me feel upset or confused I will tell a teacher about it. Some of these things may include violence, racism, pornography, or content that is offensive, intimidating or encourages dangerous or illegal things.
- I understand the school and the Department of Education can monitor my use of online services.
- I will use appropriate language in all internet communications.
- If I use other people's work taken from the internet as part of my own research and study I will acknowledge them as the owner.
- I will check with the teacher before sharing images or giving information about myself or anyone else when using online services.
- I will take care of the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.

I understand that:

- I am responsible for my actions while using online services and may be held responsible for any breaches caused if I allow any other person to use my online account;
- If I misuse any online services I may be held liable and the principal may take further action, such as the removal of my good standing.

I agree to abide by the *Acceptable Usage Agreement* for school students.

I understand that if I am given an online service account and break any of the rules in the agreement, it may result in disciplinary action, determined by the principal in accordance with the Department's *Students Online* policy.

Name of student: _____

Class: _____

Signature of student: _____   Date:_____

Signature of Parent: _____   Date: _____

Office use only: Date processed: /   /   Processed by (initials):

Building a
Strong foundation
for life.