



KYILLA PRIMARY SCHOOL BOARD - MINUTES OF MEETING

Meeting - Thursday 18 June 2020

GOALS:		<ol style="list-style-type: none"> 1. Develop High Quality Staff 2. Productive relationships with the community 3. Delivery of High Quality Teaching and Learning 4. Provide a Safe and Supportive Environment that Optimises Conditions for Learning 		
TIME		Meeting	Action:	Who:
4.00pm	1.0	Welcome and apologies - Lee		
		<p>Attendees: Jo Hine (Principal), Sandra Sheridan (Manager Corporate Services), Lee Beatty (Chair Person), Rebecca Stuchbery (Teacher), Kate Smith (Teacher), Margot Hammond (Parent), Alix Roberts (Parent), Blake Luff (Parent), Lisa Rynne (Parent), Sophie Woodley (Parent) Juliana Jorissen (Parent), and Ami Price (Parent),</p> <p>Apologies: Lety Ognenis (Teacher), Julia Young (Teacher)</p>		
	2.0	Confirmation of Agenda - Lee		
		Agenda confirmed		
	3.0	Disclosure of Interests - Lee		
		No disclosures		
	4.0	Minutes of Previous Meeting - Lee		
		Previous meeting held 5 December 2019 Approved: Lee Beatty Seconded: Jo Hine		
	5.0	Matters arising from last meeting - Lee		
		No matters arising		

6.0	Finances		
6.1	<p>Budget 2020 Budget information for Budget 2020 were distributed prior to the meeting. No Questions were tabled</p> <p>The Budget for 2020 was accepted by the board.</p>		
6.2	<p>Financial Report Budget 2019 Financial Reports for May 2020 were distributed prior to the meeting. No questions were tabled Sandra advised the following:</p> <ul style="list-style-type: none"> • The School had received additional funding for cleaning time and cleaning supplies and that we had expended these monies and more. • May be a reduction in our income due to reduced rent being received for hire of our facilities during the COVID19 pandemic • Salaries and Cash expenses on target. 		
7.0	Fence Update		
	<p>Fence Feedback</p> <ul style="list-style-type: none"> • The community was all sent a letter regarding the fence and letters were hand delivered to the neighbours surrounding the school, requesting feedback • Jo received 21 responses regarding the fence. • Prime concern is the height • Next concern is the spikes on the top of the fence, especially when someone climbs the old fence to gain access over the new fence. • Still some misunderstanding about the School being open out of hours. • Jo has responded to everyone • Jo has also passed on to the department all feedback received • One neighbouring resident proposed keeping the front unfenced (with the fence coming back to the Admin building) • Jo has had a meeting with the Dept. and the architect and they are Looking at lowering the fence significantly, and removing the spikes, Perhaps to 1.5 m • Jo to follow up with the school and community and reiterate that access will be available on the weekend and that the main purpose of the fence is student safety not security 	<p>Communicate to community that the fence is about student safety not security and that gates will be left unlocked out of school hours</p>	<p>Jo</p>

8.0	Student Numbers, Accommodation		
	<p>Brief overview of our current situation</p> <ul style="list-style-type: none"> We currently have 382 students, of them 50 are out of area. 18 of these students are in kindy and will not receive a place here for Pre-primary. In 2018 we had a number of extra kindy applications from within our area. These students were offered a place at North Perth Primary School for Kindy with the expectation that they would return to Kyilla as they were in area for Pre-primary the following year (2020). We did not have space to house these students in existing accommodation These parents then complained to North Metro Regional Education Office Within three hours we had a phone call from the Director of Facilities promising us the a transportable for 2019 That classroom allowed us to take In 2021 we will need a Year 1 or Year 2 classroom to house our growing population Jo has been advised that we need to stop growing and ensure we do not take out of are applications and that we need to reduce our Kindy acceptances to 40 so that the spare building can be used for the additional class Any out of area Enrolments are siblings of children already enrolled and who have shifted out of the area OR have been accepted on compassionate grounds Kyilla PS is not a priority for a new build <p>Lee discussed the letters she has sent to John Carey regarding the building of new facilities to replace the existing transportable ECE buildings</p> <ul style="list-style-type: none"> With the state election scheduled for early next year Lee suggested that other board members lobby for a new building. Lee will send out the copies of her previous letters to other board members so they can send a similar letter. 	<p>Previous letters to be distributed to non staff board members as a reference when writing their own letter</p>	<p>Lee</p>
9.0	Uniform and Logo		
	<p>Jo gave a quick rundown on where we are with the logo</p> <ul style="list-style-type: none"> Had some initial drawings done Drawings were distributed prior to the meeting Due to the indigenous nature of the actual art, as opposed to the type font, we will look at getting some artwork done by an indigenous artist/Noongar artist. Possibly get this artist to look at the logos for our factions especially if we change their names to a word in the local Noongar language. Cost of this is unknown at this stage but another school had some drawings completed for approx. \$500 each drawing, 	<p>Lee to look around the University for a local artist</p> <p>School to follow up with artist used by other school</p>	<p>Lee</p> <p>Sandra/Jo</p>

		<p>Uniform was also discussed</p> <ul style="list-style-type: none"> • Uniform concepts have supplied story boards and samples of the fabric they use to provide uniforms to their schools • Colours were consistent with Kyilla's colours • Samples and story boards were also provided for faction shirts • Once we have decided on style they will provide all our uniforms, rather than sourcing them from our previous suppliers as they are currently doing. • Uniform will be smartened up and be more colour fast and more modern fabrics used • Will be revealed at the 75th Birthday celebrations in October along with the updated logo. • Any changes will have a three-year phase in • Part of this process we will look at whether we are big enough to move to 4 factions 	<p>Check with Phys Ed teacher on numbers for possible fourth faction</p>	<p>Jo</p>
	10.0	Positive Behaviour in Schools		
	10.1	<p>Kate gave an overview of the Positive Behaviour Support (PBS) journey that we have started</p> <ul style="list-style-type: none"> • PBS is a framework to guide schools in preventing behaviours and addressing behaviours with a school wide approach • Students will know exactly what is expected of them at all times • Behaviour is a skill deficit i.e. if a student can't read we teach them, but if they don't have/use good manners we punish them? • This is about teaching them the skills they don't have in a positive way and will be consistent from the classrooms, office, canteen and playground. • As a school we will come up with three to-five strategies and teach them to the students across the school • We have started this journey, - we have a PBS Team in the school and have worked with the staff to come up with our three to five strategies • Teachers will hold sessions with students to come up with their strategies. • These will be aligned with the staff's • All strategies etc. will be communicated via the newsletter and they will become visible around the school 		
		COVID Update		
		<p>Jo advised of the current school situation regarding COVID19</p> <ul style="list-style-type: none"> • Additional cleaning has been undertaken all term • Sandra advised that this cleaning and additional 40+ hours of cleaning were covered by the Dept. with additional funds, not sure at this stage whether this will continue through to Term 3 • Had some quality instruction time due to their being non interruptions to class time • Updates from the Dept. have reduced from Daily to twice a week. • Things are slowly returning to normal • Will update the community as things change. 		

		Other Business		
		Staffing changes (Semester Two) <ul style="list-style-type: none"> • Courtney will complete his time as Deputy at the end of this term and then will be back in the classroom • Kate will join Rebecca as Deputy for Semester 2 		
		Charles Street Crossing <ul style="list-style-type: none"> • The works for the automated crossing at Charles St have been completed • Due to a miscommunication between different departments the crossing guards have completed their time on Charles Street and the lights weren't to be operational until August • Courtney has been attempting to help the students cross the road over the last few days with the aid of traffic cones and tree branches, not a safe situation for staff or students. • John Carey's office had been alerted by the public of the situation and he has involved both the Minister for Education and the Minister for Police and Main Roads • The Crossing will now be operational on Friday 19 June at 11.00am. • Traffic management will be in place until the lights are working and to assist the students for the first week in making sure that they wait for the traffic to stop when the light. 		
	11.0	Meeting Closed / Next Meeting		
5.45pm		Next Meeting: Term 3 Week 3 Thursday 6 August.		
Signed: Board Chair _____				Date
			Principal	___/___/___